

# WorkKeys Assessments

WorkKeys is a job skills assessment system that helps employers select, hire, train, develop and retain a high-performance workforce.

- Each test — **Graphic Literacy, Applied Math** and **Workplace Documents** — is timed at 55 minutes.
  - In order to complete your application with Local 375 Plumbers & Pipefitters, you must score a **Level 6 or higher on Applied Math** and a **Level 4 or higher on Graphic Literacy and Workplace Documents**.
- Practice prior to taking the WorkKeys assessment is strongly encouraged. Please ask a Job Center representative for a username and password for the online tutorial – WorkKeys Curriculum. You can practice on any computer that has Internet.

**Tests are offered at 1PM on Mondays and 9AM on Wednesdays  
at the Fairbanks Job Center.**

**You must register ahead of time in order to test.**

**To register for a test, call the Job Center at (907) 451-5901.**

Fairbanks Job Center Address: 675 7<sup>th</sup> Ave., Station D Fairbanks, AK 99701

We are an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Rev. 9/2017

**If you live outside of the Fairbanks area,** you can find a list of Alaska Job Centers offering WorkKeys testing here <https://jobs.alaska.gov/offices/index.html>

**If you live outside of Alaska,** please contact your closest State Workforce Development Center to inquire about **ACT WorkKeys Tests**. Please keep in mind that they may not be called "WorkKeys" in your state, but if you specify ACT Tests and list the names of the 3 tests, they should be able to direct you to testing sites. Please contact our office if you have difficulty locating a test near you.